



**Tailored Group
Education Program**

by Edunation

FURTHER VOCATIONAL QUALIFICATION IN BUSINESS

TOP-UP PROGRAM 2026



WHAT IT IS?

Vocational top-up programs are designed for those who *already have a diploma* or degree in a relevant field and want to gain a *Finnish Vocational Qualification in a shorter time*.

Instead of repeating basic studies, you build on your previous education to meet Finnish and EU standards, learn Finnish basics, and complete practical training in local workplaces.

Most programs are full-time and on-campus, lasting 12–18 months depending on the field.





TAITOTALO



TAITOTALO



VOCATIONAL EDUCATION

Taitotalo offers nearly 90 qualifications, over 60 professional certificates, and more than 600 short courses across various fields. They have 150 years of experience in vocational education.



STAFF AND STUDENTS

Taitotalo has 28,000 students annually and employs 400 educators. As the largest provider in the vocational adult education sector, Taitotalo has a long history of responding to the evolving educational needs of a changing world.



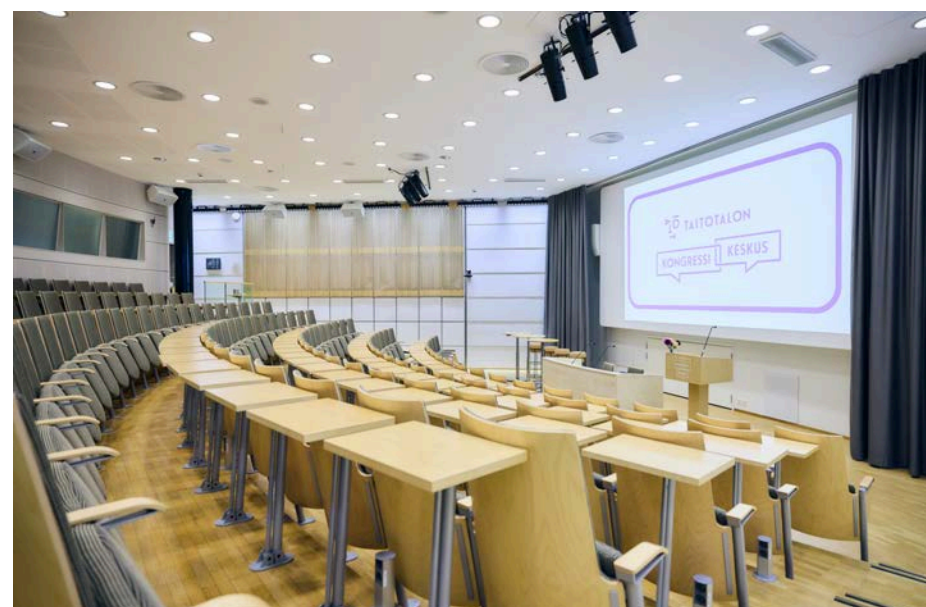
CERTIFICATES

In 2023, the Ministry of Education and Culture awarded Taitotalo the **Quality Award for Vocational Education and Training**.



Why choose Taitotalo?

- Studying a further vocational qualification in Business at Taitotalo offers a **practical and comprehensive learning experience**.
- **96% of their students recommend Taitotalo**. The average feedback from students is 4,5/5 .
- Taitotalo specializes in educating adults.
- **Taitotalo teachers are trained in language-aware teaching**, referring to an approach where teachers actively consider the role of language in learning and support students' Finnish language acquisition.



Helsinki, Finland

Helsinki, Finland's international hub, hosts a diverse range of businesses, from startups to multinational corporations, offering ample employment opportunities. While English is widely spoken, a basic command of Finnish enhances your employability.

Beyond Helsinki's capital region, including cities like Espoo and Vantaa, the Greater Helsinki Metropolitan Area encompasses easily accessible smaller municipalities via a well-connected public transport network.



Helsinki as a student city

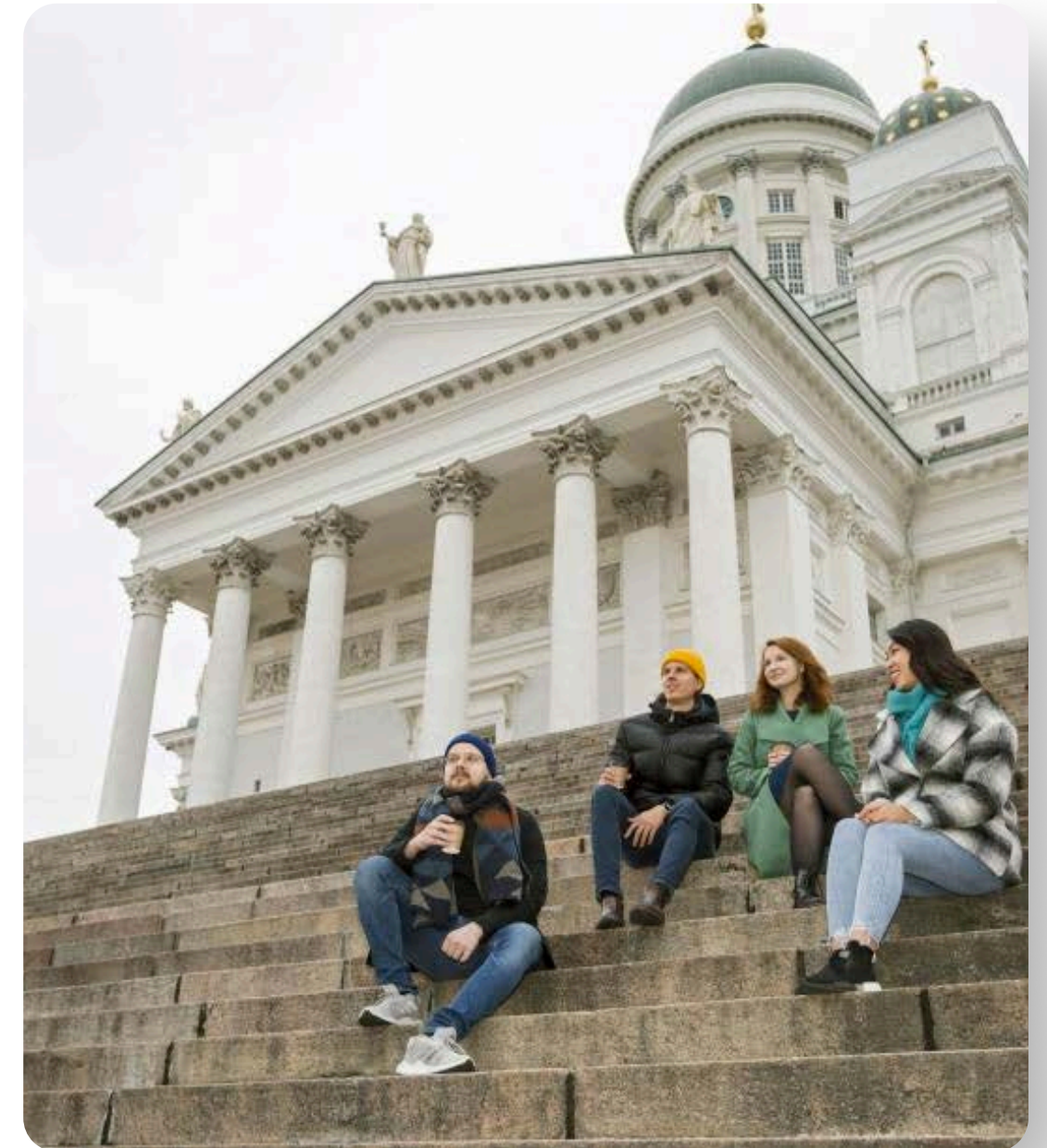
When choosing where to study, it is important to get the location right too. With more than 100 000 students, Helsinki is a vibrant student city. It is also safe and compact with both urban culture and nature at your doorstep.

The capital of Finland, Helsinki, does not only offer high-quality education for students but also a vibrant social scene. With many education institutions in the area, there are about 100 000 students in Helsinki representing more than 10% of the city's population. About 8 000 of these are international students.

Helsinki is big enough to have everything you may want or need, yet small enough to easily find your way. It's a safe city where rich urban culture, beautiful islands and green parks are all nearby and easily reached with a modern public transport system.

90% Satisfied with quality of life

A recent survey revealed that nearly 90% of Helsinki's residents are satisfied with their quality of life.



Further Vocational Qualification in Business (top-up)

Duration: 12 months (150 competence points) full-time studies, studies include on campus studies and on-the-job learning (see program schedule)

Studies start: **November 30, 2026 until November 30, 2027**

Location: Taitotalo's Valimo Campus in Helsinki, Finland

Language: Finnish (graduation and demonstrations will be in Finnish), English as a supportive language

Study mode: This program is a full-time, on-campus program. Studies shall be your main priority in Finland. The studies are conducted on campus and your attendance is mandatory when instructed so by the school.

Seats: 30 seats

Target market: All (quotas apply for South Asian countries)

Application deadline: **June 26, 2026**

Fees:

- The full program fee for 12 months of studies is 10,500 **EUR**
- Mandatory online Finnish language course: 645 EUR
- Application fee: 100 EUR



Program composition

Further Vocational Qualification in Business (150 CP) Competence area in Sales Work and Marketing Communication

Compulsory vocational units, 30 CP

- Customer Service 15 CP
- Acting in a business environments 15 CP

Optional vocational units, 120 CP

- Planning and executing customer service situations according to client expectations 60CP
- Other units TBA:
 - e.g. Marketing Communication, Planning a Business, Working in a Company etc , total 60CP



Program information

The further vocational qualification in business prepares students for a wide range of business roles in customer service, sales, retail, administration, and marketing sectors.

The program is mainly delivered in Finnish, with English used only for support, and graduation requires sufficient Finnish language proficiency.

Program features integrated studies that combine on-the-job training, language learning and modules that help students adapt to Finnish working life and society. The first six weeks on campus offer an intensive Finnish language program aimed at achieving proficiency level A2.2.

Includes compulsory Finnish language training that must be completed before arriving in Finland as a core requirement of the program. The start level is A0, target level of proficiency is A2.1

A FVQ in Business graduate can work in customer service, sales, retail, administration support tasks and marketing.

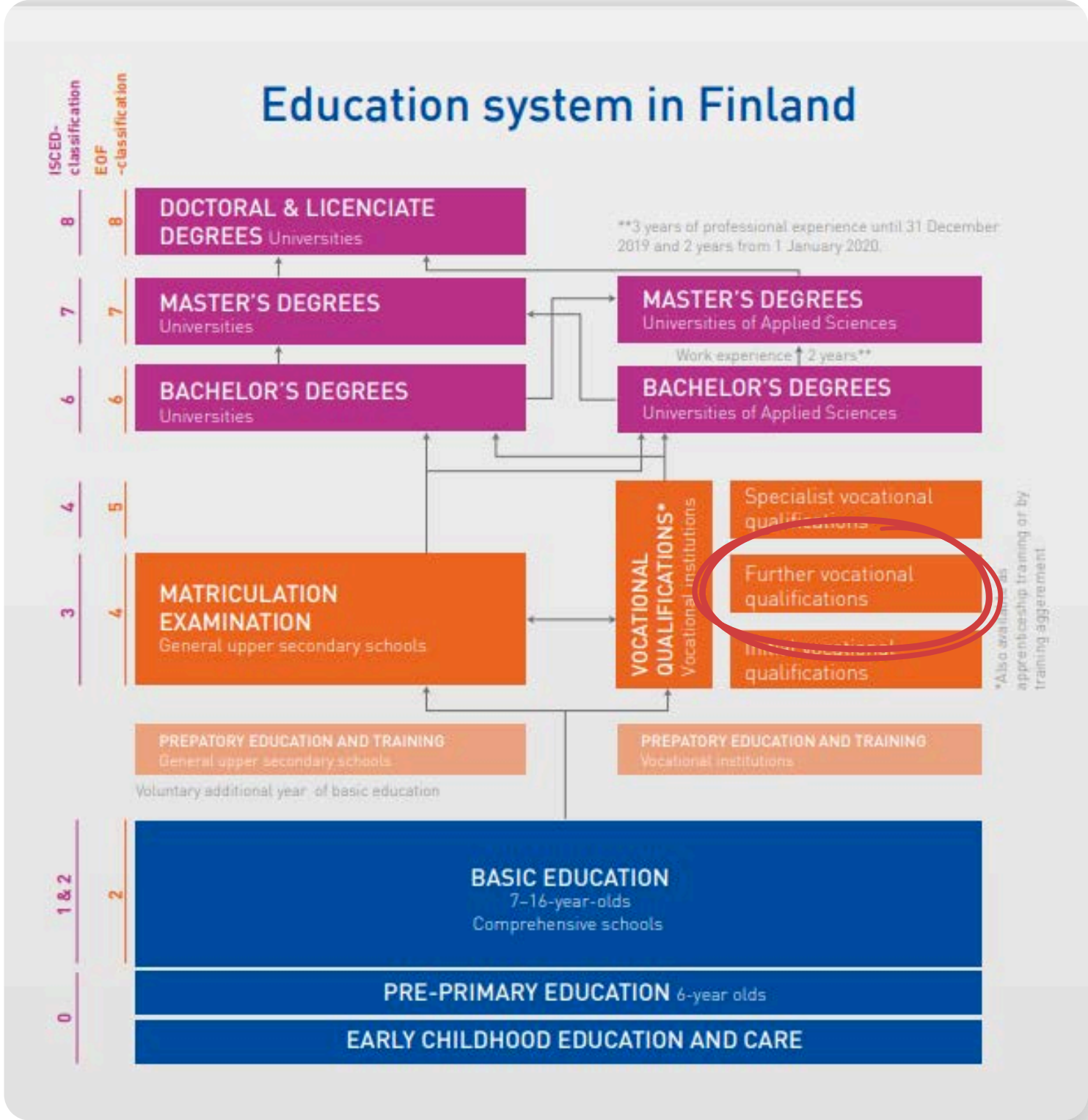


Education System in Finland

In Finland, vocational education provides students with the skills and knowledge needed for specific occupations, typically through a combination of classroom learning and hands-on practical training.

Vocational education in Finland usually leads to a vocational qualification at NQF Level 4, which is considered below the level of a university degree.

Level of the certificate (national or international)
 (NQF) 4 (Finland) & (EQF) 4 (Europe)



Sample weekly class schedule



Time	Mon	Tue	Wed	Thu	Fri
8-9		Finnish		Customer Service (theory)	Finnish
9-10	Customer service (theory)		Marketing communication		Working in a company
10-11					
11-12	LUNCH				
12-13	Customer service (project work)	Finnish	Communication and interaction skills	Marketing communication	Planning a business
13-14			Project work		Project work
14-15					
15-16					
16-17					

Working in a company

Full-time studies consists of:

- Studies from 6 to 9 hours a day
- Contact studies on campus
- 30-60 min lunch break
- Full-time practical training periods (full-time)

NB! Please note that this is a sample schedule to emphasize that the studies are full-time and that attendance is mandatory. The actual timetable will be provided by the Institution.



On-the-job training (OJT) Summary

The competence needs of working life are strongly considered in course planning, in collaboration with teachers, students, and workplace supervisors.

- **Studies are practical and include structured on-the-job training periods aligned with professional skill requirements.**
- Workplace education and training enhance the quality of students' vocational education by integrating real work processes and tasks.
- The aim is to develop professionally by applying classroom learning to real workplace tasks.
- **On-the-job learning takes place after completing the relevant study module and is based on predefined learning objectives.**
- OJT facilitates connections between working life and skilled professionals by addressing workplace competence needs.

Note: OJT is not employment, and students are not in the position of employees, but trainees. There is no guarantee that the OJT place will provide employment for the student after the studies are completed.



Takeaways of completing the program

Qualification holders who have completed the **Competence area in Sales Work and Marketing** have expertise in sales, marketing communications, or both. They are able to plan and implement marketing and sales activities, monitor the effectiveness of these actions, and develop the customer experience.

Vocational competence requirements (learning objectives)

The student is able to:

- perform business tasks
- handle customer service situations
- act as a member of a work community
- develop their work and own expertise

Positions for qualification holders may include:

Sales work, marketing, financial administration, financial services, assistant, secretary, information services, lobby services or document management.



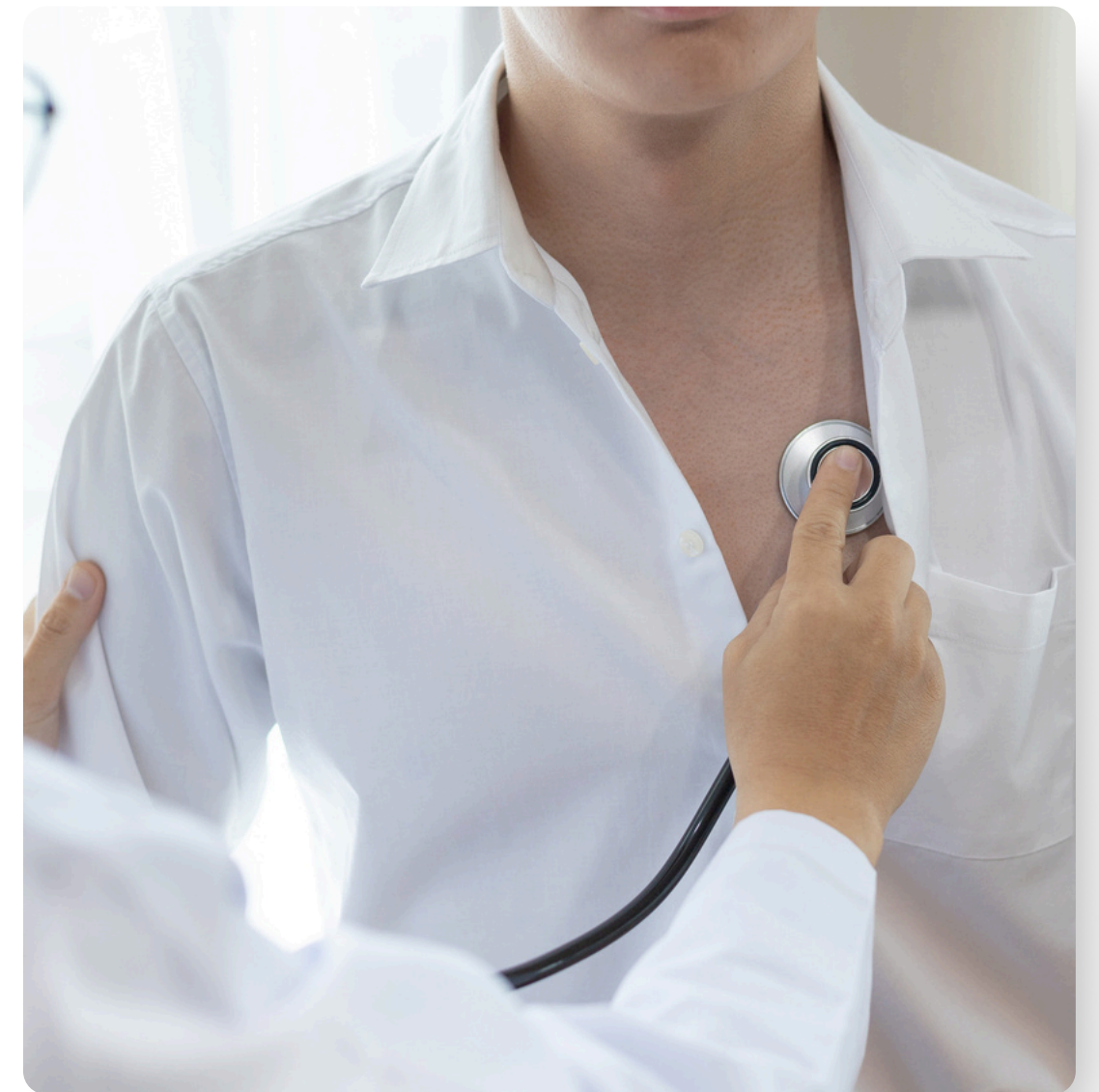
Finnish Language Course

- All students who accept the study place must complete a **mandatory online Finnish language course** before starting the studies at Taitotalo.
- **Students must reach A2.1 level Finnish, prior to starting their studies at Taitotalo.**
- **Course Duration: July 2026-November 2026**
- Live online classes are expected to be held **3-4 times a week** (usually on Monday, Wednesday, and Friday), and each class session will usually last 60–90 minutes.
- **Attendance and active class participation is mandatory, with maximum 4 absences from class accepted. Excess absence, not completing course assignments, failing tests and/or exams will lead to cancellation of the study place and no program fee or Finnish course fee refunds will be made.**
- Every student is responsible for their language learning themselves.
- The course fee is **645 EUR.**



Tuberculosis Screening and vaccinations in Finland

- All international students from high-risk countries should undergo tuberculosis (TB) screening in the country of origin or in Finland. This measure is in place to prevent the spread of TB, a serious infectious disease.
- **Students are responsible for covering the cost of the TB- screening**, as it is not included in any health insurance.
- The total cost for the screening is usually between **280-350 EUR**, depending on the extent of the screening needed. For example, the medical examination and TB exclusion report (132 EUR) and the chest X-ray with a radiologist's report (152 EUR). **Prices may vary depending on the clinic, these are just estimations.**
- **Vaccinations** for infectious diseases required include e.g. tetanus, chickenpox and polio.



Rules and obligations

- Abide by all regulations and statutes of the Host Institution.
- Study according to the program's principles and follow attendance rules.
- Do not be absent from class; the school is not required to help you catch up, and unnecessary absences may lead to losing your study rights.
 - If you must be absent, you are responsible for informing the teacher.
- Follow the program curriculum and schedules as required.
- Uphold academic ethics—cheating or plagiarism is considered misbehavior and handled according to Host Institution policies.
- **Complete the program diligently and within the 1 year study limit for this tailored education group.**
- Maintain your student status and a valid residence permit for studies to stay enrolled.
- The institution is a professional environment—children cannot be brought to class, and you must arrange their daycare or schooling.



Required Documents for Application

Applicants must submit the following documents for assessment:

Educational Certificates:

- Upper Secondary Education (High School) Certificate and Transcript of Records (TOR) from the applicant's country of origin.
- Bachelor's degree or equivalent document from the field of Business and Transcript of Records

Work Certificates:

- If applicable, business related work certificates by employers

Identification:

- Passport ID page or official ID card indicating nationality

Other:

- Up-to-date Resume/CV showcasing education and work experience.



Student Selection Process

Student selection is made based on the educational background and admission interview:

1. **Admission interview** by Edunation

- Interview Assessment:
- English Language Proficiency
- Motivation
- Suitability to the program

2. **Final acceptance** by Taitotalo

Note: All student admissions are **conditional** until the student has:

- Successfully completed and passed the online Finnish language course at A2.1 level, and
- Provided original certificates for verification at the start of the studies in Finland.





Application Process

1

Edunation handles student pre-screening.

2

Edunation interviews applicants who meet the initial requirements.

3

The results of applicants who pass the admission interview are shared with the institution for final approval.

4

The institution issues acceptance letters for the selected students.

5

Taitotalo provides accepted students with an email package that includes the acceptance letter, program documents and the program fee invoice. Edunation provides information about the Finnish Language Course.

6

Once the program fee payments are received from the students, the students are considered to have accepted the study place.

Fees

The total program fee is: 10,500 Euros

- The total program fee for 12 months of studies is **10,500 EUR**
- The program fee includes the tuition. The program fee does not include accommodation, residence permits, transportation, health insurance, health examinations or any other study-related costs.
- Students will be invoiced 10,500 EUR when accepting the study place. The program fees are to be paid in one instalment. Payment due date is 10 days after receiving the invoice.
- Students must complete all program requirements within the time limit set by the school, that is, 12 months, in order to graduate. There are no exceptions to this.
- **The Finnish Language Course fee is 645 EUR.** The language course must be paid before the course starts.
- **Admin fee of 100 EUR** to be paid when submitting the application.



Living Costs

All students must cover their own accommodation and living expenses in Finland. The Finnish Immigration Service requires a minimum of **800 EUR per month** (effective 1.11.2024). Although 9,600 EUR per year is enough for the residence permit, it may still fall short of actual living costs.

- Rent: Student housing for one person typically costs 380–1,100 EUR per month.
- Essentials: Monthly expenses for food, utilities, and transportation are about 400 EUR.

Overall, student living costs usually range from 800 to 1,200 EUR per month, or more depending on personal habits.

It is important to secure sufficient funds for the entire study period before leaving your home country. There is no financial support for students in difficulty, and neither Edunation nor the host institution can assist in emergencies. Do not depend solely on part-time work to finance your stay, as study schedules may limit your ability to work.





Estimated living costs in Finland

Sample expenses for one (1) person	Per month	Per Year
Rent (room in shared apartment)	400 EUR per person	400x12= 4,800 EUR
Utilities (electricity, water, internet)¹	Electricity around 30 EUR Internet: 20 EUR, Water 20 EUR per person. Total: around 70 EUR	840 EUR
Health and Home insurance²		Health insurance: 197 – 310 EUR House insurance: 100-300 EUR
Public Transportation (bus)	50 EUR	600 EUR
Groceries	300 EUR	3,600 EUR
Personal Care (toiletries)	20-50 EUR	240-600 EUR
Study materials	50 EUR	600 EUR
Mobile phone	20-35 EUR	300 EUR
Leisure and Entertainment	100-300 EUR	1,200 -3,600 EUR
Miscellaneous (unexpected expenses)	100 EUR	1,200 EUR
Tuition fee		11,650 EUR
TOTAL	1,110 EUR	12,680 EUR + 11,650 EUR = 24,330 EUR

¹ May or may not be included in the rent – read your tenancy agreement!

² Price for insurances vary depending on what is included. Home insurance is strongly recommended for all tenants, health insurance is mandatory.

Students must bring their own laptop computer.



Working as an International Student

- If a student has been granted a residence permit for studies, they are allowed to work in paid employment in any field for an average of 30 hours per week. The number of working hours may exceed 30 in some weeks, provided that the average does not exceed 30 hours per week over the year.
 - During holidays, for example, students may work full-time in any field, as long as the average working hours remain within the 30 hours per week annual limit.
 - In other words, students may work for an average of 120 hours per month or a total of 1,560 hours per year.
 - Students must prioritize studying
- Employers are responsible for checking how many hours a student's residence permit allows them to work. Both the student and the employer must ensure that the maximum allowed hours are not exceeded.
- **It is important to note that working while studying may not always be possible. Students should not rely on part-time work to finance their program fees and living expenses.**
- **Part-time work must not interfere with studies, as studies are the primary purpose of staying in Finland.**
- Students are also required to pay taxes on their income.



Student Services in a Tailored Group Education Program

Following the Finnish legislation for international students on the vocational level, the participating students are entitled to the following Finnish government benefits:

- Finnish Student Health Services provided by KELA (The social Insurance Institution of Finland) on campus.
- International students are also required to have a mandatory private health insurance.
- Student discounts for train and bus tickets by acquiring a student card.



Bring your Own Laptop!

Your program requires the use of a laptop from day one! Online platforms will be an essential part of your studies.

NO SMARTPHONE

NO TABLET

LAPTOP REQUIRED

Prepare for Digital Success:

- Prioritize evaluating and improving your digital skills.
- Practice using a laptop for studying and working before the program begins to ensure a smooth transition.
- Make full use of your online Finnish language course to enhance and apply your digital skills in a practical setting.



Residence Permit Type B

Temporary Residence Permit

Residence permit type B is given to a student studying in vocational college or in non-degree training. Type B residence permit is considered as temporary residence permit, and the permit holder is not entitled to a permanent address automatically.

Type B holder can register a permanent address whether he/she studies in a program that lasts more than two years or has a long-term work contract. The residence permit must be valid at least for a year or more.

Note! In this program, the student will not have a permanent address by default.



Family Residency

- **Edunation strongly recommends that students arrive in Finland first, with family members joining later.**
- Spouses can apply for a spouse residence permit, which typically takes 3 to 7 months to process.
- The income requirement for a spouse residence permit is higher than for a student residence permit.
- The income threshold for the spouse is 610 EUR per month.
- Residence permit applicants must have separate bank accounts when proving sufficient funds.
- The total required income requirement for a family consisting of one adult student, another adult, and one underage child is 2,020 EUR per month
- (EUR 800+610+610).
- The income threshold for the 1st child is 610 EUR per month.
- We recommend all family members to have a health insurance (not mandatory, but needed)



Coming to Finland with family

If you have a family member who lives in Finland and you want to move to live with him or her, you need a residence permit on the basis of family ties. The following people, among others, are considered family members of a Finnish citizen and a foreign national who is not an EU citizen:

- a spouse
- a registered partner
- a child under 18 years of age.

A residence permit can be issued only if the applicant has sufficient financial resources to live in Finland. **Please note that although the below amounts are considered sufficient funds for receiving a residence permit, they may not be sufficient to cover all the living costs in Finland.**





Coming to Finland with family

Example

A family consists of one adult student, another adult, and two underage children. The family is required to have an income of EUR 2,500 per month (EUR 800+610+610+480).

You have an unrestricted right to work and study if you have been issued with a residence permit on the grounds of family ties, [you have an unrestricted right to work and study in Finland](#). If you have been issued with a residence permit on the basis of an intimate relationship, [you can work under certain conditions](#).

Family size	Income threshold as of 1 November 2024		
	€/month	€/year/ person	€ month/year (the whole family)
1 adult	1,210	14,520	1,210 / 14,520
2nd adult living in the same household	610	7,320	1,820 / 21,840
First child	610	7,320	2,430 / 29,160
Second child	480	5,760	2,910 / 34,920
Third child	360	4,320	3,270 / 39,240
Fourth child	360	4,320	3,630 / 43,560
Fifth child	360	4,320	3,990 / 47,880



Mandatory Health Insurance

SWISSCARE

- 219 EUR for 365 days
- Covers up to 150,000 EUR
- Coverage:
 - hospital treatments and prescribed medication
 - repatriation
 - illness and accidents
 - GP's and specialists
- Semi-private room hospital accommodation

YOUR FAMILY MEMBERS SHOULD GET IT TOO!

Apply for international student's insurance here:

<https://forms.swisscare.com/#/isie?icd=3032>





Not all healthcare costs are covered by the student insurance

For example, without KELA coverage (**available with permanent address only**) if you need healthcare related to pregnancy, you will receive it, but full expenses will be charged.

Other procedures not covered by insurance:

- Check-up appointments
- Lab tests not related to emergency/ serious illness
- Dental and eye care not related to accidents
- Medicine that was prescribed during a check-up appointment / not an urgent illness

Doctor's appointment before or after giving birth	307 EUR
Midwife or nurse appointment	158 EUR
Phone call consultation to pre-natal services	60 EUR
Giving birth in hospital	4 437 – 13 750 EUR
Appointment for vaccination	158 EUR



After completing the program

After completing the program, students can:

- Apply for a residence permit based on employment, if job requirements are met
- Apply for an extension through a look-for-work residence permit
- Return home

Post-Program Career Outlook:

- With both theoretical knowledge and practical experience, you have gained workplace skills, built a professional network, and improved your Finnish language abilities.
- Use the connections from your on-the-job training to find employment.
- You now have skills suited for sales, marketing, customer service, retail, administrative support, and marketing tasks.
- Education does not guarantee work placements after the program.
- Students are responsible for securing their own employment.

Please note that residence permit regulations may change. Education is not liable for the accuracy of work-related residence permit information, and students must always follow current laws and requirements.



How do I apply?



Step 1: Gather and Submit Necessary Documents



Step 2: Fill the Application Form Online at www.edunation.co



Step 3: Complete and make sure to submit the application

This is a very popular program; thus, we strongly recommend to apply as early as possible to secure a place. Limited study places are available.

Edunation reserves the right to end the application period earlier if the study places are filled prior to application deadline. The places are filled on a first-come, first-served basis, if the applicants meet the criteria for admission.

When should I apply?

Application Deadline

June 26, 2026

Application form can be found here:

<https://form.jotform.com/220718277740458>

Scan to apply





We're here to answer your questions

Don't hesitate to contact us if you have any questions!

contact@edunation.co



Thank You

contact@edunation.co